

**MINUTES of the Annual MEETING of BOXFORD PARISH COUNCIL** held on Tuesday 24th May 2022 at 9.45 p.m. in Boxford Village Hall after the Annual Parish Meeting.

**PRESENT:** J Fincham-Jacques, L Wortley, T Munson, D Warren, J Moles, D Hattrell (Clerk) and 1 member of the public attended in person.

**ELECTION OF CHAIRMAN:** Julian Fincham-Jacques was nominated to continue as Chairman. He confirmed his willingness and it was resolved. The Declaration of Acceptance of Office was duly completed.

**APOLOGIES:** were received from P Edwards and M Wooderson.

**DECLARATION OF INTEREST BY COUNCILLORS:** D Warren reminded the meeting his property is nearby the proposed Sand Hill Development.

**MINUTES OF 26th APRIL 2022:** These were accepted as correct.

**PUBLIC FORUM:** A resident asked for reports of obstructing hedging at Homefield on the bank and at Riverhall, Ellis Street. Also sadly the volunteer gardener passed away recently, so the jubilee garden near the entrance to The Causeway will be on the Agenda for the June Meeting - **Acton Clerk**. The reports of overgrown hedges were also to be politely followed up.

**NOMINATION OF VICE CHAIRMAN, REPRESENTATIVES AND SUB COMMITTEES:** It was resolved for L Wortley to continue as Vice Chairman and the appointment of representatives and sub committees to continue as before and a review to take place at the June Meeting - **Action Clerk**.

**FINANCE:** The Bank balances as at 3rd May 2022 were **£55547.29** in the Community Account, **£13402.84** in the Deposit Account and **£61045.69** in the Reserve Account making a total of **£129995.82**

The following pre-agreed payments were made for April: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
Funds Tr	Employment Costs totalled	1267.55	Salary, ERS NIC & Pension
Funds Tr	SALC	559.35	Subscription
Funds Tr	M A Crighton	185.00	Cemetery Contract
Funds Tr	Mortimer Contracts	42.00	Cemetery path
Funds Tr	Boxford PFMC	24.50	Friendship Grp hire grant

The detailed End of Year Accounts and the Accounts, Governance and Accountability Return 2021/22 were considered. Following discussion, the Chairman proposed approval. This was seconded by L Wortley and unanimously carried.

The specialist quotation to restore the Church Clock face was then considered. It was confirmed that the Church were in favour of the restoratory works. Following discussion D Warren proposed approval. This was seconded by T Munson and unanimously carried.

**URGENT REPORTS FROM CHAIRMAN AND MEMBERS:** It was agreed to issue a response to the Community Governance Review confirming this Parish Council would like to maintain the current arrangements - **Action Clerk**. T Munson reported on the AGM for the Community Council and Playing Fields Management Committee.

The meeting closed at **10.14 p.m.**

**Planning Meeting Held by Boxford Parish Council in Boxford Village Hall and by Video Conferencing on Tuesday 24th May 2022**

**The following decisions were advised from the Planning Authority: -**

A) Consent was granted to crown reduce protected sycamore at Knoll Gate, School Hill - **DC/22/01806**.

B) Planning Permission and Listed Building Consent were granted for swimming pool, pergola and external works at Kemball House, 22 Broad Street - **DC/21/06832 and 06833**.

C) Planning Permission was granted for detached, 3 bay, single-storey, oak-framed cart lodge at The Grange, Stone Street - **DC/22/01664**.

D) Planning Permission was granted for two storey side extension and single storey rear extension at 11 Boxford Lane - **DC/22/01760**.

**Report on observations to applications between meetings: -**

1) There were **No Objections** to the application at Unit 1 Hawthorn Business Park, Calais Street for dwelling - **DC/22/02186**.

2) There were **No Objections** to the Listed Building application at Peyton House, Butchers Lane for internal alterations to subdivide existing bedroom to provide family bathroom and en-suite shower room - **DC/22/02241**.

3) Members had reviewed the changes to the proposal for detached outbuilding at 14 Holbrook Barn Road and on balance now had **No Objections** - **DC/22/02148**.

**Any other urgent planning matters:** Correspondence regarding the 30 Stone Street application - **DC/22/02565** - was discussed and the need to discuss at a Parish Council Meeting held in public to enable public forum comments. B Hurren agreed to ask for an extension and an extraordinary meeting was to be considered if necessary. \*An extension has since been granted to enable it to be on the Agenda for our June Meeting.