

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 4th November 2019 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), A Sargeant (Vice Chairman), S Mattocks, P Wallis, M Wooderson, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 3 members of the public.

APOLOGIES: None

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 7TH OCTOBER 2019: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

PUBLIC FORUM: A representative from the Brewers Arms attended to discuss their Planning Application for 5 holiday lodges together with bungalows to fund the development. He felt Boxford would want to support his proposal due to the potential for increased tourism and support to Boxford local businesses. He has discussed with his neighbours and there was 1 possible objection. The location is linked to Boxford by existing footpaths. He was happy for members of the Parish Council to attend the site to see for themselves how the layout would fit in with its surroundings. Another resident raised the previously discussed signage for Sand Hill to prevent HGV's trying to turn right with repeated impact incidents. J Finch confirmed that the order is in hand with funding support from the County Council - **Action J Finch**. The new Rector welcomed a chance to introduce himself to the Parish Council. He thanked the Parish Council for the excellent upkeep of the Churchyard and the provision of the Christmas tree each year. He asked the Parish Council to consider a grant towards the insurance costs again this year - this will form an agenda item. He mentioned the young people congregating in the Churchyard and porch and felt it was a positive opportunity to engage with people in the village. He has plans for the Church to provide more for children and young people in the future and also for the Church Community to work together to sustain the Church.

REVIEW OF ITEMS RAISED BY THE PUBLIC: It was agreed to ask for this Parish Council to be consulted on the application by the Brewers Arms and seek extended time to consider at the December Parish Council Meeting - **Action Clerk and B Hurren**. An Agenda item was agreed to consider a grant towards the insurance costs of the Church for December - **Action Clerk**.

COUNTY COUNCIL REPORT: County Cllr J Finch attended and reported on "Braking Point", a scheme to help encourage young people to stay safe on the roads, the installation of heating in properties without heating systems in Suffolk and the launch of the Annual Public Health Report through a child's eyes. Further Fostering/Adoption information sessions were arranged. On local matters, he confirmed the resurfacing of Daking Avenue was scheduled for next financial year. The potential scheme of double yellow lines on both sides of the road by the Churchyard was discussed and some early white lining may be possible as a temporary measure, however, a target time of next summer was agreed for the yellow lines as that could coincide with the maintenance work to the wall - **Action J Finch**. A Sargeant

enquired about changes to school transport. J Finch explained the changes and confirmed he is happy to take up individual cases as he is currently doing.

DISTRICT COUNCIL REPORT: District Cllr B Hurren attended and reported on parking powers being passed to the District Council next spring and a scheme to re-allocate unused heating allowance. The District Council is managing the Elections locally and the timing has caused some issues with the usual Venues due to Christmas Fairs and School Nativities etc. The potential to re-name Babergh District Council has been postponed for the present time. Babergh District Council continue to implement greener policies and a new scheme is now planting trees for new borns in the area. The attempts to stop the misuse of the croft path that extends from Broad Street to the Playing Field continue as the owner of a patch of land being crossed are organising an injunction. Playground fencing at Goodlands is being explored. There were no objections in principle to the previously stolen memorial bench being replaced by a different individual. B Hurren has been asked to provide the new bench.

** The Meeting was then re-located due to a wasps nest unsettling the meeting.

FINANCE: The Bank balances as at 4th November were **£47689.69** in the Community Account, **£13384.04** in the Deposit Account and **£51881.10** in the Reserve Account making a total of **£112954.83**. Unsuitable for HGV's signs for Sand Hill is being organised by the County Council. Double Yellow Lines proposal for both sides near Churchyard is being costed and timescales considered. Members asked for the timing to be next summer as that would be the best time to carry out the maintenance to the Churchyard wall. J Finch is taking this forward on our behalf. A contribution towards the Street Party next May was considered. M Wooderson proposed £500 which was seconded by the Chairman and unanimously carried. The half year budget review was discussed. P Wallis proposed a new format for our Risk Management Policy which he agreed to produce for approval at the December Meeting. No other suggestions were made - **Action P Wallis and Clerk to include as an Agenda item**. A further Agenda item had been agreed for the December Meeting of a Grant towards the Church Insurance Costs - **Action Clerk**.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	882.15	Clerk's Salary
Funds Tr	HM Revenue	55.18	Clerk's ddtns & ERS NIC
Funds Tr	SCC - Pension ACC	287.51	Clerk's Pension
Funds Tr	Glasdon	103.82	Dog Bin
Funds Tr	J Fincham-Jacques	35.10	Expenses&Remembrancewreath
Funds Tr	Business Serv. at CAS	360.43	Parish Council Insurance
Funds Tr	Vertas Group Ltd	530.46	Playing Field Contract
Funds Tr	M A Crighton	185.00	Cemetery Contract
Funds Tr	Topline Pest Control	27.50	Cemetery moles Contract
Funds Tr	R J Osborne	500.00	Churchyard treework

REVIEW OF GRIT LOCATIONS AND CONSIDER NEW GRIT BINS: It was agreed to purchase 12 new slimline green grit bins for delivery to P Wallis - **Action Clerk**. We can then coordinate the filling by the County Council with help from J Finch or contract privately if it proves necessary - **Action Clerk**.

CORRESPONDENCE: The correspondence report was discussed. The request by a resident to re-consider the area in front of the Bus Shelter was then considered. Members agreed to explore whether this would be an option with our County Councillor - **Action All**.

CEMETERY: There was nothing new to report other than on-going matters already raised in previous meetings.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: P Wallis agreed to liaise about a Christmas tree for the Churchyard - **Action P Wallis**. The Parish Council is happy to fund the tree as in previous years. There is now a core Neighbourhood Planning Group trying to encourage further support. They now have the Terms of Reference to consider which sets out the liaison and relationship with the Parish Council. This is particularly important in relation to the finances. BT have now taken responsibility for the raised manhole cover outside the Post Office. Doves were reported as a continuing nuisance in the village. M Wooderson agreed to put a note in Box River News about the plans to maintain and protect the Churchyard wall - **Action M Wooderson**.

The meeting closed at **10.00 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 4th November 2019

The following decisions were advised from the Planning Authority: -

- a) Minor amendment to fenestration and layout at Pippettes Farm, Stone Street had been approved - **DC/19/04382**.
- b) Planning permission had been granted for installation of metal bollard at Thatch End, 1 Stone Street - **DC/19/03824**
- c) Planning permission had been granted for new two-storey dwelling with improvements to vehicular access at Land Adj The Pippins, Calais Street - **DC/19/03791**
- d) OUTLINE PLANNING PERMISSION HAD BEEN REFUSED for up to 80 residential dwellings including vehicular access on land to the East Of Sand Hill - **DC/19/01873**
- e) Consent had been granted to reduce crown volume of yew tree by up to 50% in the Cemetery, Stone Street Road - **DC/19/04451**

The following were discussed: -

- 1) Boxwood Hall, Butchers Lane - Full Planning Application to retain private pond - **DC/19/04588** - There were **No Objections**.
- 2) Any other urgent Planning matters: Box House, Swan Street - Application for work to trees in Conservation area - There were **No Objections**.