

MINUTES of the ANNUAL MEETING of BOXFORD PARISH COUNCIL held on Tuesday 8th May 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques, A Sargeant, R Balls, S Impett, D Waspe, M Wooderson, D Hattrell (Clerk), B Hurren (District Councillor) and 2 members of the public.

ELECTION OF CHAIRMAN: In view of the absence of 3 members and that M Wooderson was running late at that point, it was agreed to consider the appointment of roles and representatives to be deferred until June. Fincham-Jacques confirmed his willingness to continue as Chairman for a further month. The resolution for J Fincham-Jacques to continue as Chairman was carried.

DECLARATION OF ACCEPTANCE OF OFFICE: J Fincham-Jacques duly signed the Declaration of Acceptance of Office as Chairman.

APOLOGIES: were received from D Talbot Clarke, V Strafford, C Hughes and J Finch.

PUBLIC FORUM: Issues raised included ivy in the Churchyard and littering in the Bus Shelter. Youths use the Bus Shelter as a meeting place and as a result in addition to our Contractors sweeping, a resident is regularly clearing litter and washing it out. Also parking is blocking the access by those waiting for buses.

REVIEW OF ITEMS RAISED BY THE PUBLIC: A Sargeant will follow up the clearance of the Churchyard ivy with our Cemetery Contractor. Reports of anti-social behaviour will be encouraged to the Police. This Council will raise with J Finch the potential for hatched lines in front of the Bus Shelter to discourage inappropriate parking.

ELECTION OF VICE CHAIRMAN: Deferred until June Agenda - **Action Clerk.**

NOMINATION OF REPRESENTATIVES AND COMMITTEE MEMBERS: Deferred until June Agenda - **Action Clerk.**

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 3rd APRIL 2018: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

COUNTY COUNCIL REPORT: County Cllr J Finch had sent his apologies.

DISTRICT COUNCIL REPORT: District Cllr B Hurren attended and spoke about the Planning Appeal at Goodlands. The venue was being considered. He is trying to set up a meeting with the Parish Council, Planners, Developers (Hopkins Homes) and other relevant parties to encourage any proposal brought forward following the Village Consultation Event to reflect the needs of the village. He confirmed the potential merger of Babergh and Mid Suffolk has been dropped for the present. The re-location to Endeavour House has resulted in a busy contact point at Sudbury Town Hall for local issues.

CORRESPONDENCE: The correspondence report was issued to members ahead of the meeting and key areas were discussed. The circulation envelope was started. There was a report of grass being churned up by scaffolding contractors at the entrance to the Causeway. S Impett agreed to investigate. In relation to the problem teenagers in the Bus Shelter and a

report of wider problems in the Village, it was agreed for the Clerk to make a 101 report to the Police - **Action Clerk**. M Wooderson agreed to investigate CCTV for the Bus Shelter - **Action M Wooderson**. In relation to reports of trees being felled on the RUPP, it was agreed to report to the Babergh Tree Officer - **Action Clerk**.

FINANCE: The Bank balances as at 2nd May were **£37417.90** in the Community Account, **£13344.07** in the Deposit Account and **£46282.51** in the Reserve Account making a total of **£97044.48**.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	837.76	Clerk's Salary
Funds Tr	Inland Revenue Only	42.72	Clerk's ddtns & ERS NIC
Funds Tr	SCC - Pension ACC	273.28	Clerk's Pension
Funds Tr	Mortimer Contracts	276.00	Sweeping/Cemetery path
Funds Tr	M A Crighton	185.00	Cemetery Contract

The End of Year Accounts for year ending 31st March 2018 was duly approved. This was proposed by R Balls, seconded by A Sargeant and unanimously carried. The internal audit will be pursued now and the Audit forms will come before the June Meeting - **Action Clerk**.

CEMETERY: There was nothing to report.

FINAL ARRANGEMENTS FOR THE ANNUAL PARISH MEETING ON 22ND MAY: The event had been advertised. The Clerk will organise refreshments and R Balls agreed to collect the keys - **Action Clerk and R Balls**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Nothing was reported.

The meeting closed at **9.42 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Tuesday 8th May 2018

The following decisions were advised from the Planning Authority: -

- a) **B/18/00646** – Listed Building consent had been refused to replace roof tiles, guttering and convert garden store at Chequers, 7 Church Street, Boxford.

- b) **B/18/00849** – Planning Permission had been granted for a single storey rear extension at 34 Daking Avenue

The following applications were discussed: -

- 1) **APP/D3505/W/18/3197391** – Consider the Appeal for Refusal of Permission for up to 24 dwellings on land to the south of Daking Avenue, Boxford. M Wooderson explained the present position including the current stance of County Highways. The congestion and the lack of enforceable Local Plan means that Highways are not raising issues. M Wooderson explained that we have the right to appoint a Barrister. It was felt that Babergh Council have strong reasons to defend the Appeal, so we should continue to work with them. M Wooderson was still investigating and would put together a suitable response from the Parish Council to the Appeal.
- 2) **APP/D3505/W/17/3187856** - Consider the Appeal for Refusal of Permission to demolish section of boundary wall for new access at Cox Farm, Cox Hill, Boxford. It was agreed the original No Objections stands and no further response was needed.
- 3) **Report on Hopkins Homes display** - It was agreed for M Wooderson to thank them for coming along to the Village and sharing their proposals. He gave feedback on the display and the main concerns for the Parish Council at this stage were to make the affordable housing element for Local Needs and also prioritise safe access to the centre of the village - **Action M Wooderson**. The detailed design has not been issued, so the visual impact could not be considered. Also other areas of concern were capacity of the School and Doctors.
- 4) **Report on Neighbourhood Planning Meeting with MP** - M Wooderson gave feedback from the Meeting. All agreed a Neighbourhood Plan would be a good idea but the lack of time and volunteers had been an issue. With Grant funding and Professional help, this could be taken forward.
- 5) **Any other urgent Planning items** - Nothing was raised