

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Monday 3rd December 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

At the start of the meeting a minute of silent reflection was held to mark the sad death of Cllr Cecil Hughes MBE.

**PRESENT:** J Fincham-Jacques, M Wooderson, V Strafford, R Balls, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 3 members of the public.

**APOLOGIES:** A Sargeant

**COOPTION OF MEMBERS:** Hugh Phillips and Phil Wallis were invited to join the Parish Council. They duly accepted and signed the Declaration of Acceptance forms. They both participated in the Meeting following their formal co-options.

**DECLARATION OF INTEREST BY COUNCILLORS:** Nothing was declared.

**MINUTES OF 5th NOVEMBER 2018:** Accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**QUESTIONS FROM THE PUBLIC:** Topics raised included long standing drainage issues from both School Hill and Sand Hill. County Cllr J Finch agreed to take this forward. Concern was expressed that a car is being driven along the footpath stretch of the Croft. The Church Warden offered to assist in gaining permission from the Church for some tree work where some branches of the sycamore are over 4 inches in diameter. It was confirmed that the deadline to challenge the Appeal decision at Goodlands was approaching. There was questions about the approaches to the Village regarding potential new developments. The Parish Council have been seeking information at every opportunity offered. They will not give formal views though until the Planning Stage on each proposal. However, they made it clear to Hopkins Homes that safe access to the centre of the Village would be essential as safety cannot be compromised. Hopkins Homes have been working with a land owner to try to secure land for a walkway. Catesby Estates who are hoping to establish planning for housing accessed from Station Field have stated they are keen to work with the Village as the Neighbourhood Plan develops. The Trustees of land adjoining Stone Street Road are keen to establish some housing and a potential Village Car Park.

**REVIEW OF ITEMS RAISED BY THE PUBLIC:** Everything had been fully discussed during the Public Section.

**COUNTY COUNCIL REPORT:** County Cllr James Finch attended and the Sudbury by-pass was not being taken forward and junction improvements were being considered. The Most Active Community Award winners were announced. Support to Suffolk Communities to be more energy efficient has been praised. Construction of a building for Suffolk archives is underway in Ipswich. Publicity is on Suffolk Fire and Rescue vehicles encouraging recruitment. Local Health and Care are working in a more coordinated way in Suffolk and North Essex. Their newsletter keeps people informed. On local matters, J Finch was working to progress the Cox Hill weight restriction and was committing Locality Funds towards the cost.

**DISTRICT COUNCIL REPORT:** District Cllr Bryn Hurren attended and confirmed that Landex are within the period where they can bring a challenge to the Appeal Decision to maintain the Refusal to Grant Planning Permission for further development at Goodlands. Babergh feel confident regarding the question of future land supply. They are working on

budget currently and it is likely an increase in Council tax will be necessary. B Hurren continues to monitor the work at the old Homefield flats as after delays he has concerns about the standard of work. The Bottlebank will be re-located to the Playing Field, the Village Hall have pulled out. B Hurren had provided the Parish Council with information between meetings regarding the ownership and responsibilities at the Croft.

**NEIGHBOURHOOD PLAN:** The Surveys had been delivered with the assistance of Volunteers. Members took the opportunity to thank V Trafford for all his hard work in this respect.

**CORRESPONDENCE:** The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to ask for the Street Lights to stay on all night on Christmas Eve and New Years Eve as in previous years.

**BOTTLEBANK:** This was discussed under the District Council Report.

**FINANCE:** The Bank balances as at 3rd December 2018 were £37295.82 in the Community Account, £13364.04 in the Deposit Account and £48473.71 in the Reserve Account making a total of £99133.57.

The following payments were approved: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
Funds Tr	D K Hattrell	841.28	Clerk's Salary
Funds Tr	Inland Revenue Only	47.98	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	278.74	Clerk's Pension
Funds Tr	Spingold Design & Print	543.40	SurveyPrinting (Neighbourhood Planning)
Funds Tr	Mortimer Contracts	178.80	Sweeping&treatingCemetery path
Funds Tr	UK Safety Mgmt	130.79	PAT Tests
Chq 701441	The Royal British Legion	25.00	Wreath donation
Funds Tr	M Nutt	180.00	Church Clock Maintenance
Funds Tr	PCC of Boxford	1750.00	Donation towards Ins costs of the Church

Donation towards Church Insurance Costs was proposed at £1750 by R Balls, seconded by V Trafford and unanimously carried.

A quotation for Churchyard tree work was discussed and it was agreed to get an alternative quote. Meanwhile it was agreed to take up the offer by the Church Warden to seek permission from the Church for the work to be carried out - **Action Clerk**. P Wallis suggested a Tree Surgeon who may wish to quote. Details were to be provided to the Clerk - **Action P Wallis**.

It was agreed for R Balls to proceed with his suggestion in respect of Village Grit Provision and once costs are known, it was agreed for the Clerk to reimburse R Balls between meetings - **Action R Balls and Clerk**.

External Audit Report had been received and all had been approved.

Budget and Precept 2019/20 was discussed and R Balls proposed a 1% increase in the Precept to residents for next year giving a Precept of £38020. This was seconded by the Chairman and unanimously carried. Members thanked the Clerk for her hard work in preparing the Accounts and Budget figures.

**CEMETERY:** It was agreed to pass the Memorial Tree application for the Churchyard to the Church for consideration via the Church Warden and to inform the family accordingly - **Action Clerk**. The Additional Inscription application was duly approved - **Action Clerk to respond to the applicant**. Churchyard Wall had been hit by vehicles again. It was agreed to

raise a further report on-line and also to forward references to the contact at County Highways to push for the requested meeting to consider protection to the wall ahead of maintenance - **Action Clerk**.

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** It was agreed to include an Agenda item for January regarding the Street Cleaning Priorities and to circulate the Contract again to members - **Action Clerk**. The War Memorial requires a clean and it was agreed to consider between meetings.

**Meeting closed at 10.05 p.m.**

**Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 3rd December 2018**

**The following Decisions were advised from the Planning Authorities: -**

A ) **Kingsbury House, 29 Swan Street DC/18/02057** - Condition 4 Fenestration had been approved.

B ) **Melody House, 26 Cox Hill, Boxford DC/18/04552** - Planning Permission had been granted for two storey front extension and alterations.

C) **Chequers, 7 Church Street DC/18/03131** - Condition 3 - Materials and 5 - Roof Details had been approved.

D) **Old School House, School Hill - DC/18/04097** - Erection of cartlodge, summerhouse and brick piers to entrance driveway. Planning Permission had been Granted.

E) **Chequers, 7 Church Street DC/17/05160 & 61** - Planning and Listed Building Consent for porch and conversion of outbuilding - Permission had been Granted

F) **9 Broad Street DC/18/04620** - Work can proceed to reduce trees in rear garden by up to 25-30% and prune back 2 hazel trees to previous pruning points.

**The following were discussed: -**

1) **Clayfields Farm, Hadleigh Road - DC/18/04875** - Erection of single storey dwelling to serve agricultural business. There were No Objections.

2) **Green Lawns Bonsai Nursery, Hadleigh Road DC/18/04967** - Erection of 4 detached dwellings. The following response was agreed: -

The land was previously used as a Bonsai Nursery which provided a service/facility/potential employment for the Village.

Boxford Parish Council objects to this application as it stands as there is no evidence that alternative and appropriate business uses have been explored and exhausted. Further this Council is not satisfied that the type of housing outlined meet the needs of the Village. The Village has embarked on a Neighbourhood Plan and further information is anticipated.

3) **Other Planning matters** - The Various information meetings were discussed during the public section of the meeting.