

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 2nd July 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), M Wooderson, R Balls, A Sargeant, V Strafford, C Hughes, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 10 members of the public.

Before the meeting, a minute silence was led by the Chairman to remember Parish Cllr Suzanne Impett who was active as a member prior to her sudden death. All participated and thanked the Chairman in this respect.

APOLOGIES: None were received, however, a Resignation was read from David Waspe. This now leaves 3 Vacancies. The procedure in this respect was to commence following Suzanne's funeral.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared

MINUTES OF 4th JUNE 2018: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: The footpath at Clubs Lane is overgrown. The cleanliness outside the pubs was complained about. The soil outside a house on School Hill was to be followed up by B Hurren, District Cllr. Residents were concerned about the outline planning application for a new dwelling in Stone Street. Highways safety was the main issue identified and also the outlook at a location rich with Listed Buildings. Concern with potential flooding due to the extra drainage was mentioned. The applicants explained the background and the advice they had sought. They have lived in Stone Street for over 16 years and explained they were putting back a property they had taken away by knocking through their existing house. The applicants run businesses from home and with their family, they have outgrown their existing property. Their Architect has researched and designed the proposed new property. Attention then turned to the new Konings application. Residents still had concerns about traffic and the visibility of the proposals. They were concerned about creeping development and agreed all needed further time to scrutinize and visit the premises. All felt an extension of time for responses was needed. B Hurren agreed to ask the Planning Officer for an extension and potential invitations to visit the premises for explanations. Concern was expressed about water supply issues and the justification of the application on economic grounds was disputed.

REVIEW OF ITEMS RAISED BY THE PUBLIC: In respect of the Clubs Lane footpath, J Finch agreed to ask the Right of Way Officer, K Verlander, to investigate - **Action J Finch**. In relation to the cleanliness outside the pubs, V Strafford and B Hurren agreed to visit the pubs to draw this to their attention - **Action V Strafford and B Hurren**.

COUNTY COUNCIL REPORT: County Cllr J Finch thanked the Chairman for the silence earlier out of respect to Suzanne. He reported on 3 key issues of Special Education Needs, a review of Highways Maintenance and bringing Affordable Solar Panels to Suffolk.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed he has ordered some 30 mph stickers for Stone Street. He was following up the Chequers application and the request for advice in respect of the Churchyard wall directly with the Heritage Team. The Road sweep was due the following week and B Hurren agreed to liaise regarding leaflets. M Wooderson agreed to assist getting information to Boxford Society as they can email their members. Hopkins Homes have agreed to meet again when they have made more progress regarding access with the respective land owners. Paying for parking

has been put back on the Agenda. B Hurren agreed to investigate the condition of the Cemetery gates and also to ask for a sweep of Wash Lane - **Action B Hurren.**

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to delegate to the Clerk to follow up with the potential new gardener for the Jubilee garden - **Action Clerk.**

FINANCE: The Bank balances as at 2nd July 2018 were £32520.57 in the Community Account, £13350.72 in the Deposit Account and £46911.45 in the Reserve Account making a total of £92782.74.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	845.54	Clerk's Salary
Funds Tr	Inland Revenue Only	47.98	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	278.74	Clerk's Pension
Funds Tr	Mortimer Contracts	178.80	Sweeping&treatingCemetery path
Funds Tr	M A Crighton	185.00	Cemetery
Funds Tr	S Mattocks	165.00	Jubilee Gardening

Agreement was reached to pay the regular Contractor and Staffing costs between meetings assuming we will not meet during August. It was agreed to circulate the litter/sweeping specification to members - **Action Clerk.**

CEMETERY: Agreement has been made for our Cemetery Contractor to remove ivy from headstones following the bird nesting. Quotations for the Church yard boundary wall were being sought. A new burial ground should be considered with the Neighbourhood Plan.

NEIGHBOURHOOD PLANNING: V Strafford has put his attention to preparation for the Neighbourhood Plan. The Consultation timetable was discussed. Members agreed progress should be as swift as possible. It was agreed to book the Village Hall for the evening of 25th September for a public consultation meeting on the subject. V Strafford will liaise with the District Council and obtain quotes from private Planning Consultants who could help with the process. Grants were available.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:

It was agreed to instruct our general litter contractors to clean the railings on the bridge (White Hart side) - **Action Clerk.** M Wooderson will take over as Boxford Society representative following the resignation of D Waspe. It was agreed to include an Agenda item for a memorial for Suzanne Impett for the September Meeting - **Action Clerk.**

The meeting closed at **9.50 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 2nd July 2018

The following Decisions were advised from the Planning Authorities: -

A) **DC/18/02162** - Discharge of conditions for **DC/15/01078** at **Cygnets Court, Swan Street** for materials, levels, landscaping, archaeological works, land contamination, construction management plan, cycle storage, bin collection areas and surface water to highway. **All conditions have been discharged with the exception of land contamination where the appropriate form of investigation had not been evidenced at this stage.**

B) **DC/18/00849** - Erection of single storey rear extension at **34 Daking Avenue** - **Planning Permission had been Granted.**

C) **DC/18/00646** - Listed Building to replace roof tiles, guttering and convert garden store at **Chequers, 7 Church Street.** **Permission Refused.**

D) **DC/18/02011** - Erection of garden shed at Goodlands Barn, Swan Street - **Planning Permission had been Granted**

E) Full Planning Application for extensions to production premises and new buildings to provide canning line at **Hill Farm, Brick Kiln Hill, Polstead - DC/17/03117** - This application was withdrawn.

F) The Appeal for Cox Farm, Cox Hill to the refusal to allow a section of boundary wall to be demolished to create new vehicular access was dismissed by the Planning Inspector as the proposal would fail to preserve the special historic interest of the Grade II listed building.

The following were discussed: -

1) The application to re-roof main house and detached garage at **Chequers, 7 Church Street - DC/18/00237.** **No Objections.**

2) The application for outline permission (all matters reserved) for a new dwelling at **30 Stone Street - DC/18/02462.** **The Parish Council Objects as it is not considered appropriate for an additional property due to traffic issues at that location.**

3) Application for single storey extensions and alterations at **Orchard House, Roylands Lane - DC/18/02669.** **No Objections.**

4) Application to extend existing production premises, associated car parking, landscaping and drainage infrastructure at **Hill Farm, Stoke Road, Polstead - DC/18/02836.** It was agreed for B Hurren to seek an extension to respond and if possible potential visits to the plant for more detailed explanations - **Action B Hurren.**

5) Application for rear extension at **Pippettes Farm, Stone Street - DC/18/02424.** **No Objections.**

6) A meeting will be arranged with Hopkins Homes as soon as they have further news to report. They are currently in discussion with land owners/agents regarding access.

7) Members of the Parish Council met Catesby Estates to listen to their plans for Sand Hill. Catesby Estates obtain options on land and proceed to obtain planning permission before a developer would take matters forward. These type of approaches are expected for a Core Village in the current Planning environment. This gives more importance to a Neighbourhood Plan proceeding quickly to help shape the future of the Village.