

BOXFORD PARISH COUNCIL

Tel: 07304361524 Email: clerk@boxford-pc.gov.uk

To: Members of Boxford Parish Council

You are duly summoned to attend the meeting of Boxford Parish Council to be held at 7.30pm on Tuesday 29th September 2026 at Boxford Village Hall.

AGENDA

1. Apologies of Absence
2. Receive Declarations of Interest and requests for dispensation from Councillors
3. To resolve that the Minutes of the meeting of the council held on Tuesday 25th August 2026 are a true and correct record.
4. Matters Arising from the Minutes
5. Receive reports and updates from
 - a) District Councillor
 - b) County Councillor
6. Public Participation – Views / Questions from the Public (as per Standing Orders, this section will be limited to 15 minutes, each resident wishing to speak will be limited to 3 minutes only)
7. Review of previous Action Points
8. Finance
 - a) RFO Report – Note bank balances, income received & outgoings and bank reconciliation.
 - b) Authorise payments for invoices received since the last meeting
 - c) Consider the External Audit Report for 2025/26
 - d) Consider the Insurance Renewal for 2026/27
 - e) Approval of Clerks salary following NJC agreement
 - f) Approve Clerks overtime hours
 - g) To consider donation to the Quay Theatre, Sudbury
9. Planning
 - a) Report on Decisions from the Planning Authority.
 - b) Consider the following items: -

DC/26/03773 - The Grange, Stone Street, Boxford, CO10 5NR – Application for Listed Building Consent - Retention of timber enclosure associated with approved battery storage and renewable energy installation.
 - c) Any urgent planning matters.

Planning applications can be found on the [Babergh District Council Planning Portal](#).

10. To consider the grass cutting schedule
11. To consider the clearance of weeds in the River Box
12. To consider change of date for October meeting
13. To consider purchase of Christmas Tree
14. To consider an increase in the Clerks working hours
15. To consider Cemetery Management Training course bookings.
16. Car Park update
17. Clerks Correspondence
18. Members Reports
19. Closed session – confidential matter to be discussed

Date of next meeting – To be arranged

Zoe Rumsey

Signed by Zoe Rumsey
Clerk to Boxford Parish Council

Dated 23rd September 2026