

# BOXFORD PARISH COUNCIL

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## To: Members of Boxford Parish Council

You are duly summoned to attend the next meeting of Boxford Parish Council to be held at 7.00pm on Tuesday 28<sup>th</sup> April 2026 at Boxford Village Hall.

## AGENDA

1. Message from the Chair
2. Apologies of Absence
3. Receive Declarations of Interest and requests for dispensation from Councillors
4. To resolve that the Minutes of the meeting of the council held on Tuesday 24<sup>th</sup> March 2026 are a true and correct record.
5. Matters Arising from the Minutes
6. Public Participation – Views / Questions from the Public
7. Receive reports from District & County Councillors
8. Review of previous Action Points
9. Update on Strategic Planning
10. Finance – Consider the following items: -
  - a) RFO Report – Note bank balances, income received & outgoings and bank reconciliation. Note year end figures.
  - b) Authorise payments for invoices received since the last meeting
11. Planning
  - a) Report on Decisions from the Planning Authority.
  - b) Consider the following items: -

*DC/25/01410 - Cygnet House, Swan Street, Boxford – Householder Application - Proposed demolition and rebuild of front boundary wall, to include tree removal*

*DC/26/01523 - 2 The Causeway – Notification of works to Trees in a Conservation Area - Pollard 1 No. Poplar tree (T1)*
  - c) Any urgent planning matters.

Planning applications can be found on the [Babergh District Council Planning Portal](#).
12. Update on 20mph speed limit
13. To agree action for parking issues at Brook Hall Road
14. Annual review of documents and policies
  - a) Grant Policy
  - b) Asset Register

- c) Internal Control Statement
  - d) Risk Assessment
  - e) Financial Regulations
15. Clerks Correspondence
  16. Members Reports
  17. Date of next meeting – Tuesday 26<sup>th</sup> May 2026
  18. Closed session – confidential matter to discuss

*Zoe Rumsey*  
Signed by Zoe Rumsey  
Clerk to Boxford Parish Council

Dated 22<sup>nd</sup> April 2026