

# BOXFORD PARISH COUNCIL

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## To: Members of Boxford Parish Council

You are duly summoned to attend the Annual meeting of Boxford Parish Council to be held at 7.00pm on Tuesday 26<sup>th</sup> May 2026 at Boxford Village Hall.

## AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Co-option of new Councillor(s)
4. Apologies of Absence
5. Receive Declarations of Interest and requests for dispensation from Councillors
6. To resolve that the Minutes of the meeting of the council held on Tuesday 28th April 2026 are a true and correct record.
7. Matters Arising from the Minutes
8. Public Participation – Views / Questions from the Public
9. Presentation from Playing Fields Committee
10. Receive reports from District & County Councillors
11. Review of previous Action Points
12. To consider annual subscription to SALC
13. Finance
  - a) RFO Report – Note bank balances, income received & outgoings and bank reconciliation.
  - b) Authorise payments for invoices received since the last meeting
  - c) Consider Internal Auditors report and make comments to recommendations
  - d) Approve Section 1 of the AGAR for the year ending 31<sup>st</sup> March 2026
  - e) Approve Section 2 of the AGAR for the year ending 31<sup>st</sup> March 2026
  - f) Approve explanations of significant variances where required
  - g) Approve CIL Annual Return 2025/26
14. Planning
  - a) Report on Decisions from the Planning Authority.
  - b) Consider the following items: -

*DC/26/01761 - Willow Cottage, 32 Stone Street, Boxford – Planning Application. Amalgamation of 2no semi-detached cottages into one dwelling, including the demolition of rear additions and construction of a single storey rear extension. Replacement windows and the relocation of entrance doors.*

*One new rooflight. Air source heat pump replacing oil boiler. Rear terrace and landscaping.*

*DC/26/01762 - Willow Cottage, 32 Stone Street – Application for Listed Building Consent. Amalgamation of two listed semi-detached cottages into one dwelling, including the demolition of the existing rear additions and the construction of a new single storey rear extension. Replacement windows and the relocation of entrance doors. One new rooflight. Minor internal layout alterations. Air source heat pump system in place of oil boiler system. Rear terrace and landscaping.*

c) Any urgent planning matters.

Planning applications can be found on the [Babergh District Council Planning Portal](#).

15. Annual review of documents and policies
  - a) Asset Register
16. Update on 20mph speed limit
17. Adoption of red kiosk
18. Clerks Correspondence
19. Members Reports

Date of next meeting – Tuesday 23<sup>rd</sup> June 2026

*Zoe Rumsey*

Signed by Zoe Rumsey  
Clerk to Boxford Parish Council

Dated 20<sup>th</sup> May 2026