

# BOXFORD PARISH COUNCIL

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## To: Members of Boxford Parish Council

You are duly summoned to attend the next meeting of Boxford Parish Council to be held at 7.00pm on Tuesday 24<sup>th</sup> March 2026 at Boxford Village Hall.

## AGENDA

1. Apologies of Absence
  2. Receive Declarations of Interest and requests for dispensation from Councillors
  3. To resolve that the Minutes of the meeting of the council held on Tuesday 24<sup>th</sup> February 2026 are a true and correct record.
  4. Matters Arising from the Minutes
  5. Public Participation – Views / Questions from the Public
  6. Receive reports from District & County Councillors
  7. Review of previous Action Points
  8. Update on Strategic Planning
  9. Finance – Consider the following items: -
    - a) RFO Report – Note bank balances, income received & outgoings and bank reconciliation.
    - b) Authorise payments for invoices received since the last meeting
    - c) Approve 10 additional hours for the Clerk carrying out CiLCA
    - d) To agree additional Councillors to be added to bank mandate
  10. Planning
    - a) Report on Decisions from the Planning Authority.
    - b) Consider the following items: -
      - DC/25/000466 - Boxford House, Stone Street, Boxford – Householder Application - New pool house to accommodate pool plant, covered external area and changing room, with solar panels on roof*
      - DC/26/00716 - Land West Of Cox Hill, Boxford – Full Planning Application - Change of use of open builders store land to form residential land and erection of 1no. self build dwelling*
      - DC/26/00574 - 6 Brook Hall Road, Boxford – Householder Application - Erection of single storey rear extension*
    - c) Any urgent planning matters.
- Planning applications can be found on the [Babergh District Council Planning Portal](#).

11. Update on 20mph speed limit
12. To agree action for tree planting to rear of churchyard
13. Annual review of documents and policies
  - a) Grant Policy
  - b) IT Policy
  - c) Asset Register
  - d) Internal Control Statement
  - e) Risk Assessment
  - f) Financial Regulations
14. To agree whether to migrate emails over to Microsoft
15. Clerks Correspondence
16. Members Reports
17. Date of next meeting – Tuesday 24<sup>th</sup> April 2026

*Zoe Rumsey*  
Signed by Zoe Rumsey  
Clerk to Boxford Parish Council

Dated 19<sup>th</sup> March 2026