

BOXFORD PARISH COUNCIL

Tel: 07304361524 Email: clerk@boxford-pc.gov.uk

To: Members of Boxford Parish Council

You are duly summoned to attend the next meeting of Boxford Parish Council to be held at 7.00pm on Tuesday 24th February 2026 at Boxford Village Hall.

AGENDA

1. Apologies of Absence
2. To note the vacancy of Parish Councillor
3. Receive Declarations of Interest and requests for dispensation from Councillors
4. To resolve that the Minutes of the meeting of the council held on Tuesday 27th January 2026 are a true and correct record.
5. Matters Arising from the Minutes
6. Public Participation – Views / Questions from the Public
7. Receive reports from District & County Councillors
8. Review of previous Action Points
9. Finance – Consider the following items: -
 - a) RFO Report – Note bank balances, income received & outgoings and bank reconciliation.
 - b) Authorise payments for invoices received since the last meeting
 - c) Appoint SALC as internal auditor
10. Planning
 - a) Report on Decisions from the Planning Authority.
 - b) Consider the following items: -
 - DC/25/05629 - The Fleece, 8 Broad Street, Boxford – Application for Listed Building Consent - Works to facilitate the conversion of buildings to holiday let (C3) for use in association with the existing public house*
 - DC/26/00051 - The Fleece, 8 Broad Street, Boxford – Full Planning Application - Conversion of buildings to holiday let (C3) for use in association with the existing public house*
 - DC/26/00412 - Box House, Swan Street, Boxford – Householder Application - Replacement of 2 no. units rear and 1 no. unit side fenestrations with double-glazing on main dwelling; re-siting of oil tank; demolition of existing shed and erection of new garden outbuilding.*

DC/26/00411 - Box House, Swan Street, Boxford – Application for Listed Building Consent - Replacement of 2 rear and 1 ground floor side single-glazed timber windows with double-glazed units in powder-coated aluminium to rear and painted hardwood to side, forming an enlarge structural opening extended to floor level with French doors under existing lintel at side opening.

c) Any urgent planning matters.

Planning applications can be found on the [Babergh District Council Planning Portal](#).

11. To agree an action to install railings at the crossing point of the A1071
12. To approve Vertas contract for grass cutting of playing field
13. Annual review of documents and policies
 - a) Grant Policy
 - b) Reserves Policy
 - c) FOI & Publication Scheme
 - d) Code of Conduct
 - e) SAR Policy
14. To agree a date for the Annual Parish Meeting
15. Clerks Correspondence
16. Members Reports
17. Date of next meeting – Tuesday 24th March 2026

Zoe Rumsey

Signed by Zoe Rumsey
Clerk to Boxford Parish Council

Dated 18th February 2026