

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Tuesday 27th April 2021 at 8.30 p.m. by Zoom Video Meeting.

PRESENT: J Fincham-Jacques (Chairman), P Edwards, T Munson, D Warren, M Wooderson, D Hattrell (Clerk), J Finch (County Cllr), B Hurren (District Cllr) and 4 members of the public.

APOLOGIES: A Sargeant (Vice Chairman) had previously sent his apologies for not attending video conference meetings for medical reasons and this has been accepted.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 23RD MARCH 2021: These were accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

PUBLIC FORUM: An incident of potential pollution from Anglia Water Sewage Works into the Wash was reported of a liquid escaping from the Sewage Works and flowing into the Wash. It was agreed to report this to Anglia Water - **Action Clerk *Ref 19971930**. Concern was expressed at the difficulty with social distancing with the tables in use outside the Coffee Shop in the centre of the Village. B Hurren agreed to investigate, however, it was pointed out by another resident that the situation may resolve when inside seating is allowed again. Another resident raised the on-going issues of the potential new handrail near the entrance to the Cemetery, the lack of water supply to the Cemetery, the rotten post to the Churchyard gate and the issues with the Church Clock. Updates were given briefly. A representative from the Playing Fields Committee then raised details of longer term financial planning particularly in relation to facilities used by the Village free of charge such as the car park and playground. He was also seeking the support from the Parish Council in relation to the immediate use of 106 monies. It was agreed to include as an Agenda item for the May Meeting - **Action Clerk**.

FINANCE: The Bank balances as at 1st April 2021 were **£26,266.55** in the Community Account, **£13,401.52** in the Deposit Account and **£57,100.86** in the Reserve Account making a total of **£96,768.93**.

The End of Year Accounts and Bank Reconciliation were approved and the Clerk will now move onto preparation for audit.

The following pre-agreed payments for April were made: -

Cheque No.	Payee	Amount	Details
<u>As at 1st April</u>			
Funds Tr	Employment Costs totalled	1249.04	Salary, ERS NIC & Pension
Funds Tr	SALC	30.00	Cllr Training
Funds Tr	Groundwork UK	2571.75	Surplus Grant NP
Funds Tr	Compass Point	2013.75	NP Fees
Funds Tr	Sudbury Town Council	639.54	Street Clean Contract
Funds Tr	Mortimer Contracts Ltd	42.00	Cemetery path treatment

CORRESPONDENCE: The correspondence report had been circulated ahead of the Meeting. The content was noted by members.

CEMETERY: P Edwards from the Cemetery Sub Committee recommended that the proposed hand rail near the Cemetery entrance is constructed in wood to make it in keeping with the location. She also recommended re-locating the dog bin in the vicinity slightly to improve the general appearance. Members supported both these requests and P Edwards agreed to take these items forward. The public were excluded to enable the quotations for essential tree work in the Cemetery near the Village Hall to be discussed. Following discussion, it was agreed to authorise Suffolk Tree Services to apply for permission and then proceed with the work as soon as the bird nesting season allows - **Action Clerk.**

SPEEDING AND PARKING ISSUES - Members were serious about giving this item more careful consideration and agreeing the problem locations for monitoring in the Village. This item was therefore deferred to an early Agenda item at the May Meeting - **Action Clerk.**

RETURNING TO FACE TO FACE MEETINGS: Members noted the legal position and that the legislation for virtual meetings has not been extended at this stage. They agreed to keep this item at review every meeting, however, at this stage due to Covid safety concerns, they agreed to continue to hold the May Meeting which is the required Annual Meeting of the Parish Council virtually on Zoom - **Action Clerk** * **Further information meant a face to face meeting essential and it has been agreed between meetings that combining with video conferencing for non Parish Councillors will limit the numbers for safety.**

URGENT REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: M Wooderson asked for an Agenda item regarding the storage of on-line documents/photos to be added to the May Agenda. This was agreed - **Action Clerk.**

The meeting closed at **9.55 p.m.**

Planning Meeting Held by Boxford Parish Council by Video Conferencing on Tuesday 27th April 2021

The following decisions were advised from the Planning Authority: -

- A) Planning Permission had been granted for the re-submission of first floor extension application at 3 The Causeway - **DC/21/00840**.
- B) Listed Building Consent had been granted for the installation of air source heat pump to outbuilding at The Old Manse, 63 Swan Street - **DC/21/00832**.
- C) Work can proceed to conifer hedge, holly and sycamore trees at Twynham, 4 Rectory Park - **DC/21/01289**.
- D) Work can proceed as notified to reduce 2 silver birch, 1 willow, 1 ash, 1 beech and 1 atlas cedar tree at The Grange, Stone Street - **DC/21/01721**

The following were discussed: -

- 1) **9 The Causeway** - Application for works to trees in a Conservation Area - **DC/21/02248**.

The Parish Council had **No Objections**.

- 2) **Cox Hill Cottage, Cox Hill** - Replacement windows within a conservation area - **DC/21/01754**.

The Parish Council had **No Objections**.

- 3) **1 The Causeway** - Erection of garage and potting shed widening access - **DC/21/01991**.

The Parish Council had **No Objections**.

- 4) **Any other urgent planning matters:** Any updates on Pippettes Farm, Stone Street application and tree notification to fell scots pine and conifer at 24 Ellis Street.

The Parish Council had **No Objections** to the tree application at **24 Ellis Street** - **DC/21/02404**.

Further time was needed to consider the application at **Pippettes Farm** and it was agreed for a response to be issued between meetings and reported on at next meeting.