

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 3rd February 2020 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), A Sargeant (Vice Chairman), S Mattocks, M Wooderson, P Wallis, D Hattrell (Clerk), J Finch (County Cllr), B Hurren (District Cllr) and 2 members of the public.

APOLOGIES: None

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 6TH JANUARY 2020: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

PUBLIC FORUM: Delivery lorries to Boxwood Hall were reported as causing disruption. The Spinney sign at the bottom of The Causeway is missing. If the sign can be located, the Spinney Management are happy to repair. The poor condition of the Playing Field car park was reported. Concern was expressed regarding additional traffic generated if the plans at Weavers Green were approved. It was also noted that the developers literature refers to the failure of the drainage system at Station Field. A resident from Swan Street then expressed her horror at a solid board fence that has been erected at Cygnet Court preventing light and access. B Hurren has reported to Planning Enforcement to check what was passed under the plans. M Wooderson volunteered to meet the developer with the resident to see what can be done to improve the situation - **Action M Wooderson.**

REVIEW OF ITEMS RAISED BY THE PUBLIC: As above.

COUNTY COUNCIL REPORT: County Cllr J Finch attended and reported the high rating of Suffolk's Adult Social Care Locations at 89% rated Good or Outstanding by the Care Quality Commission. A New Roadwork permit scheme is being introduced giving Suffolk Highways more powers to place conditions on road closures. Parking patrols will be the responsibility of the District Council from 6th April. Most Active County initiatives are giving opportunities to individuals who are not currently physically active to take part in training and support with a goal of completing the Great East Swim or Great East Run. More Fostering and Adoption Sessions are scheduled. On a local matter, the "No HGV Signs" for the junction of Sand Hill to prevent access for large vehicles from the A1071 are planned this month. Work has been authorised for white lining both sides of the road by the Churchyard wall. Members agreed that they are happy with this approach. The resurfacing of Daking Avenue is scheduled for next Financial Year - 20/21. J Finch is still to investigate plans at Sunflowers for an outside play area. It was reminded that residents and members can report pot holes and other highways matters on-line from the link on the Parish Council website.

DISTRICT COUNCIL REPORT: District Cllr B Hurren attended and reported the increase for their part of the Council Tax is likely to be 3%. Car parking enforcement will pass from Police to them on 6th April. The Parish Liaison Meetings are going ahead. Disappointment was then expressed that evening meetings have been discontinued. The surface of Wash Lane has been cleared. B Hurren is actively investigating the new Weavers Green application. B Hurren was part of a working party clearing the path to Primrose Wood. There was a meeting with the owners of Goodlands regarding their plans and it is likely an application will follow. A litter pick is needed along the A1071. It was noted the plans to develop The Fleece had been withdrawn.

FINANCE: The Bank balances as at 3rd February were **£39126.16** in the Community Account, **£13390.71** in the Deposit Account and **£52815.82** in the Reserve Account making a total of **£105332.69**.

The Service Level Agreement for next year's sweeping and monitoring contract was raised and approved by resolution - **Action Clerk to confirm**. The Asset Register has been re-designed in line with the recommendations by the Auditors. The Asset Register was circulated ahead of the meeting for the review during the meeting. Following discussion, P Wallis proposed approval without amendment. This was seconded by S Mattocks and unanimously carried.

A letter was then considered in relation to a request for financial support towards a Charity Summer Fete at the Playing Field for Cancer Research. In principle members wanted to support the event, however, required further details of the costs involved. It was agreed to write requesting more information and confirming the Chairman and A Sargeant would be happy to discuss if required - **Action Clerk**.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	872.47	Clerk's Salary
Funds Tr	HM Revenue	55.18	Clerk's ddtns & ERS NIC
Funds Tr	SCC - Pension ACC	287.51	Clerk's Pension
Funds Tr	Sudbury Town Council	787.14	Sweeping & bin repair
Funds Tr	UK Safety Management	130.79	PAT Testing - Bell House

NEIGHBOURHOOD PLANNING: There was nothing to report at this stage, however, a meeting was scheduled for the following week.

CORRESPONDENCE: The correspondence report was discussed and no actions resulted.

CEMETERY: It was agreed to ask the Community Wardens if they can recommend someone to regularly treat the Cemetery path as it is slippery again - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: It was agreed for P Wallis to hire a van to put out the grit bins with assistance from A Sargeant. Upkeep of the communal areas at Goodlands is being pursued by residents currently.

The meeting closed at **9.43 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 3rd February 2020

The following decisions were advised from the Planning Authority: -

- a) Conditions 3 (Fenestration) and 4 (Agreement of Materials) had been approved at The Old Forge, Church Street - **DC/19/05898**.
- b) Tree work can proceed to reduce poplar and alder at 2 The Causeway - **DC/19/05748**.
- c) Planning Permission had been granted for single storey 2 bay cart lodge on Land Adjacent to The Pippins, Calais Street - **DC/19/05528**.
- d) Consent had been granted for work to protected trees to the rear of 2-16 Ash Street - **DC/19/05892**.
- e) Conditions 5 (Landscaping), Condition 9 (Land Contamination) and Condition 11 (Provision of Parking and Turning) had been approved at Cygnet Court, Swan Street - **DC/19/05529**.
- f) The applications to part convert and part change of use of The Fleece Public House have been withdrawn - **DC/19/05557/8**.

The following were discussed: -

- 1) The Paddock, School Hill - Notification of works to trees in Conservation Area - Fell and pollard group of 25 sycamore and ash trees - **DC/19/05813 - No Objections**.
- 2) Land To The East Of, Sand Hill - Out-line Planning Application for erection of up to 64 dwellings and provision of a community building - **DC/20/00330**.
The initial reactions from members was that the same issues exist as the last application. It was agreed to set out the Highways issues to our County Councillor to ensure the specific concerns are considered by the Highways team in relation to this application. P Wallis will investigate and forward information to the Clerk for inclusion - **Action P Wallis and Clerk**. It was agreed to ask for an extension to enable us to consider this application at the March Meeting - **Action B Hurren and Clerk**.
- 3) The Fleece Community Asset application. An email requesting further details to support our application for the Fleece to become a Community Asset had been circulated. Members agreed to email the Clerk by Monday 10th February with items to answer the points raised - **Action All**.
- 4) Any other urgent Planning matters: Nothing was raised.