

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 1st April 2019 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), V Strafford, R Balls, A Sargeant, H Phillips, D Hattrell (Clerk), J Finch (County Cllr) and 1 member of the public.

APOLOGIES: Apologies were received from P Wallis, S Mattocks, M Wooderson and B Hurren.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 4TH MARCH 2019: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Items raised by the public included:-

- Concern was expressed about the Annual Parish Meeting in relation to the lack of police reporting and the low attendance by residents.
- It was suggested that the Parish Council writes to the garage owner to encourage him to keep the footway clear of vegetation following the recent voluntary clearance
- The bus shelter was reported as in need of decoration and removal of ivy and a tree branch obstructing
- The drain at the bottom of the croft is still blocked
- The promised lines in front of the bus shelter discouraging parking are still not in place
- The Cygnet Court properties appear larger than planned

REVIEW OF ITEMS RAISED BY THE PUBLIC: It was agreed to ask our Cemetery Contractor to clear the ivy and cut back the tree obstructing the bus shelter - **Action Clerk**. V Strafford is happy to represent the Parish Council at the Meeting about the Boxwood Hall planning decision, however, sought views from members on any potential future challenge.

COUNTY COUNCIL REPORT: County Cllr James Finch attended and reported on changes to the opening hours of Recycling Centres, further investment due on business broadband and 96% of Suffolk students receiving their Preferred Secondary School place. Analysis of the Care Quality Commission data shows Social Care locations in Suffolk rated above the national average. Further fostering and adoption drop in sessions are being arranged. J Finch advised that the cost of signage preventing HGV's from the Sand Hill / Cox Hill junction is estimated around £6k to £7k. It was agreed to include as an Agenda item for the May Meeting - **Action Clerk**. Daking Avenue is on the list for re-surfacing and R Balls suggested give way lines are necessary for exiting Goodlands onto Daking Avenue in view of safety implications. J Finch agreed to investigate - **Action J Finch**.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed that he has asked for the Wash Lane sweep and for repairs to the Broad Street sign. The Meeting to discuss the Boxwood Hall planning decision had been arranged and V Strafford was representing the Parish Council. He was following up the Cygnet Court queries. He has been approached about the Ellis Street light not working and the Clerk agreed to report - **Action Clerk**.

NEIGHBOURHOOD PLAN: The next meeting is scheduled for 8th April. M Wooderson and H Phillips agreed to run the meeting. The Neighbourhood Plan would enable the Village to have a say in how the village is to develop in the future. Now we are on the Neighbourhood Planning route, the onus will be for developers to discuss their proposals with the Village.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. The Clerk was thanked for reviewing and delivering the Election Forms.

FINANCE: The Bank balances as at 1st April 2019 were £29845.21 in the Community Account, £13370.70 in the Deposit Account and £49710.04 in the Reserve Account making a total of £92925.95.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	Suffolk County Council	1842.88	Street Light power & maint.
Funds Tr	Babergh District Council	928.08	Bin Empty Charges
Funds Tr	D K Hattrell	865.29	Clerk's Salary
Funds Tr	Inland Revenue Only	47.98	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	278.74	Clerk's Pension
Funds Tr	M A Crighton	185.00	Cemetery
Funds Tr	Mortimer Contracts	178.80	Sweeping&treatingCemetery path

Street Cleaning Contract and Cemetery path treatment: The Parish Council agreed to press ahead with the new Street Cleaning and other services contract with Sudbury Town Council. The budget will increase to around £5000 per year and it was agreed to ask for the contact to treat the Cemetery path. It was agreed for V Trafford to make contact with Sudbury Town Council and ask for an interim arrangement whilst the final contract is being agreed - **Action V Trafford.**

CONSIDER SUGGESTIONS TO PROTECT CHURCHYARD WALL: The options to protect the wall were considered and members favoured the build out option on the wall side with yellow lines opposite. It was agreed for V Trafford to ask the County Council to cost out this option for further consideration - **Action V Trafford.**

CEMETERY: It was agreed to proceed with the original quote for the sycamore, holly and elder in the Churchyard. Notification is required to the Planning Authority as in the Conservation Area - **Action Clerk.**

JOINT AREA PARKING PLAN: There were no comments to be forwarded in response to the Joint Area Parking Plan consultation.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: H Phillips reported that he has cleaned the War Memorial. The work at the Playing Field Pavillion continues and the Section 106 application is being pursued with B Hurren. A Sargeant agreed to remove the Christmas Tree from the Churchyard and retain the lights to be stored at Bell House.

Meeting closed at **9.40 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 1st April 2019

The following Decisions were advised from the Planning Authorities: -

Boxford House, Stone Street DC/19/01038 - Work can commence to beech and yew trees as proposed.

The following were discussed: -

1) **The Paddock, School Hill DC/19/00203** - Application for external roof alterations, finishes to walls and roof and alterations to windows and doors. The Parish Council had **No Objections**.

2) **Riddelsdell Bros Garage, 4 Ellis Street, Boxford DC/19/01480** - Application for part two-storey, part single-storey garage and workshops with associated storage/ancillary space. **The following response was agreed: -**

Boxford Parish Council objects to this application for similar reasons to the previous application and specifically: -

1) As a two storey building it is imposing on the rear of the site and on neighbouring properties. This would impact on neighbour amenity and would not be in keeping with the pattern of development in the vicinity.

2) There are regularly around 5 cars from this business parked on The Causeway and others parked outside the garage on the pathway. An expansion of the business and also a reduction in parking areas within the premises would increase the problem. This currently obstructs the junction for drivers and pedestrians which has obvious safety implications.

3) The Parish Council still has concerns that the upper floor area could be used for residential purposes.

4) We would urge you to undertake a site inspection to fully appreciate the impact of this proposal on its surroundings.

3) Other Planning matters - The arrangements for the Conference Call with Catesby Estates were put in place. J Fincham-Jacques agreed to dial in from Bell House on a speaker phone for all who wanted to attend. Others could dial in from other locations as agreed.