

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Monday 4th June 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

**PRESENT:** J Fincham-Jacques, A Sargeant, C Hughes, M Wooderson, V Strafford, D Hattrell (Clerk), B Hurren and 2 members of the public.

**ELECTION OF CHAIRMAN:** J Fincham-Jacques confirmed his willingness to continue as Chairman until the December Meeting when his 4 year term ends. The resolution for J Fincham-Jacques to continue as Chairman was carried.

**DECLARATION OF ACCEPTANCE OF OFFICE:** J Fincham-Jacques duly signed the Declaration of Acceptance of Office as Chairman.

**APOLOGIES:** were received from R Balls, S Impett and J Finch.

**PUBLIC FORUM:** The poor state of the cutting at the School Hill/ A1071 junction was raised. The general lack of the sweeping and litter disposal in the centre of the village was mentioned which also includes the front of the pubs.

**REVIEW OF ITEMS RAISED BY THE PUBLIC:** Nothing was discussed.

**ELECTION OF VICE CHAIRMAN:** M Wooderson was proposed by V Strafford. M Wooderson confirmed he was happy to take on the role. The proposal was seconded by J Fincham-Jacques and unanimously carried.

**NOMINATION OF REPRESENTATIVES AND COMMITTEE MEMBERS:** The Cemetery Sub Committee was agreed as A Sargeant and V Strafford, R Balls will continue as Village Hall Representative and in relation to the Church subject to his confirmation, All will do their best to attend SALC meetings when available. D Waspe to continue as Boxford Society representative subject to his confirmation. A Sargeant will represent the Parish Council on the Community Council. V Strafford will continue to represent the Parish Council at the Playing Fields. M Wooderson will continue to take the lead on planning matters between meetings. All decisions will continue to be made by full Council. The Clerk is to inform the relevant Committees accordingly - **Action Clerk.**

**DECLARATION OF INTEREST BY COUNCILLORS:** Nothing was declared.

**MINUTES OF 8th MAY 2018:** Accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**COUNTY COUNCIL REPORT:** County Cllr James Finch was unable to attend and had provided a report. It covered the County Council AGM, the Suffolk Waste Partnership trial litter campaign, 51 new affordable homes planned for low income families to be built in Cockfield, parents being encouraged to apply for free school meals for their children, Dementia Friends Campaign, the meeting regarding Goodlands Appeal and finally he has organised for the poor grass cut on School Hill/A1071 to be redone at no cost to Suffolk County Council.

**DISTRICT COUNCIL REPORT:** District Cllr Bryn Hurren attended and reported that the Planning Appeal for Goodlands was due to take place at Copdock. He was invited to attend a meeting with Catesby Estates and refused. He was pleased to advise that 1a Sherbourne Street is now 73 Swan Street to avoid confusion with deliveries. He will investigate the availability of 30 mph stickers for Stone Street. He has been investigating the

reason for refusal of the Chequers application. The Boundary Commission Review was still being finalised which is causing uncertainty for the next Elections. He felt the changes at the District Council in relation to representation on the Cabinet were for the better. He will liaise with M Wooderson in respect of potential people from neighbouring Parishes to get involved with Neighbourhood Planning.

**CORRESPONDENCE:** The correspondence report was issued to members ahead of the meeting and key areas were discussed. The circulation envelope was started. It was confirmed that the gardener who has been attending to the Jubilee garden is no longer able to carry on. Attention will be given to a replacement. The Resignation of D Talbot Clarke was reported and his letter was read in full to members. Members appreciated everything D Talbot Clarke had brought to the role and understood his reasons for stepping down. The procedure regarding the Vacancy will now be instigated - **Action Clerk.**

**FINANCE:** The Bank balances as at 4th June were **£35681.70** in the Community Account, **£13350.72** in the Deposit Account and **£46608.45** in the Reserve Account making a total of **£95640.87**. The following payments were approved: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
Funds Tr	D K Hattrell	873.62	Clerk's Salary
Funds Tr	Inland Revenue Only	53.25	Clerk's ddtns & ERS NIC
Funds Tr	SCC - Pension ACC	284.19	Clerk's Pension
Funds Tr	Vertas	818.57	PF Grass Contract
Funds Tr	SALC	521.81	Subscription
Funds Tr	M A Crighton	185.00	Cemetery Contract
Funds Tr	Mortimer Contracts	141.60	Sweeping & Cemetery path
Funds Tr	Boxford Village Hall	30.00	Hall Hire
Funds Tr	Topline Pest Control	27.50	Cemetery Moles

The Audit Accounts and Statements were duly approved.

The Internal Audit date is 25th June and the External Audit dates have been moved to accommodate this. The proposed camera for the bus shelter was considered and it was agreed to seek advice from SALC in relation to the implications of installing a camera in an area known to be used by children and teenagers - **Action Clerk.** The Clerk also agreed to circulate the password to access the SALC website - **Action Clerk.** Enquiries can be made of the Sudbury Community Wardens of the service they offer.

**CEMETERY:** The Churchyard boundary wall was discussed. B Hurren agreed to seek support from the Heritage team. A Sargeant will make contact with a local general builder to seek advice.

#### **REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:**

Nothing was raised.

The meeting closed at **9.20 p.m.**

**Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 4th June 2018**

**The following applications were discussed: -**

- 1) **DC/18/02011** – Garden shed at Goodlands Barn, Swan Street. **No Objections.**

- 2) **DC/18/02057/8** - Planning and Listed Building for alterations to Kingsbury House, 29 Swan Street. **No Objections.**
- 3) **DC/18/02030/1** - Planning and Listed Building for slate roof over store area at Greenbank, Ellis Street. **No Objections.**
- 4) **APP/D3505/W/18/3197391** - Update on Appeal in respect of refusal of 24 dwellings on Land To The South Of, Daking Avenue (Goodlands) - The date of the inquiry has been set for 21st August at Copdock.  
M Wooderson confirmed a transport specialist has now been instructed to review the highways element of the application/appeal. Nearer the hearing, liaison with residents who may want to attend should take place.
- 5) The Parish Council has been invited to meet with Catesby Estates about potential proposals for Sand Hill. Members considered the pros and cons of meeting them. It was agreed the Parish Council should listen to what they are proposing as it was better to be informed than otherwise. M Wooderson will set up the meeting - **Action M Wooderson.** The need to press on with a Neighbourhood Plan was stressed.