

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 8th January 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), R Balls, A Sargeant, V Strafford, M Wooderson, C Hughes, D Hattrell (Clerk), B Hurren (District Cllr) and 1 member of the public.

APOLOGIES: S Impett, D Talbot Clarke, D Waspe and J Finch.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared

MINUTES OF 4TH DECEMBER 2017: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Drainage issues were raised at the bottom of the Croft and outside the Village Hall. A question was raised as to whether our Street Cleaners still sweep the Bus Shelter. Various empty bottles and snack wrappers are being littered in there. The mechanical sweeper attended recently without notice, so cars were blocking their path. The Parish Council bins in the Cemetery were filled with leaves reportedly by Village Hall representatives. However, collection was refused on this basis. The Cemetery gates need some maintenance and B Hurren agreed to take a look as he provided the gates originally.

REVIEW OF ITEMS RAISED BY THE PUBLIC: B Hurren agreed to investigate the drainage issues and the lack of notice from the road sweeper. Our Street Cleaners continue to sweep the bus shelter on their rounds.

COUNTY COUNCIL REPORT: County Cllr James Finch was unable to attend for health reasons and no report was provided.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and was still chasing information about the young persons' travel card. There was to be a meeting in Sudbury on the subject and he was making the family who raised this issue aware it was taking place. He has been taking up the lack of maintenance at the old Homefield flats. He will continue to monitor that the maintenance program is carried out. A new leader is now in place at the District Council. Concerns continue over the waste of money surrounding the proposed combined Council. Attention is being given to disposal of the Corks Lane premises in Hadleigh and internally it has been cleared. R Balls reported on observations from residents surveyed in respect of the combined Council proposal which indicated the questioning was not neutral and were presented in such a way to promote the combined Council idea.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to include the link to the new road closure site in the next report to Box River News and on the website - **Action Clerk.**

FINANCE: The Bank balances as at 8th January 2018 were £30249.58 in the Community Account, £13337.42 in the Deposit Account and £45048.04 in the Reserve Account making a total of £88635.04. The Precept form for £37280 for next financial year was signed. Acceptance of the Updated Internal Control Policy was proposed by R Balls, seconded by V Strafford and unanimously carried. A Sargeant proposed adoption of the Suffolk Local Code

of Conduct. This was seconded by R Balls and unanimously carried. The Chairman, R Balls, M Wooderson and V Strafford volunteered to review the Financial Regulations. R Balls will get things started. It was agreed for the Clerk to obtain the most up to date version and forward to R Balls - **Action Clerk**. The Review needs to be completed and recorded in the Minutes by the March 2018 Meeting at the latest.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	St Mary's Church	1750.00	Grant towards insurance costs
Funds Tr	D K Hattrell	860.76	Clerk's Salary
Funds Tr	Inland Revenue Only	58.79	Clerk's ddtns & ERS NIC
Funds Tr	Mortimer Contracts	180.00	Sweeping

CEMETERY: The Memorial Request was duly approved - **Action Clerk to respond to the Memorial Provider**. In relation to the wall, it was agreed to organise a meeting with the Babergh Heritage Team towards the end of the month to establish any guidance on what would be acceptable and also whether protection or prevention measures would be permitted - **Action Clerk**. A site meeting will then be arranged with Suffolk Highways to establish whether changes could be made to protect the wall from impact - **Action Clerk**. Representatives from the Church will be invited to the site meetings - **Action Clerk**. B Hurren confirmed the Heritage Team is recruiting new members and he agreed to confirm when they were back to strength. It seemed sensible to delay the meeting for a few weeks in the circumstances.

VILLAGE CAR PARK: The landowner of the land behind Bell House (extending to the School boundary and abutting Stone Street Road) met M Wooderson, V Strafford and B Hurren. The landowner is very positive about a constructive use of the land that could be mutually beneficial. This could include a Village Car Park. Members were positive about this news and would be interested to consider an outline of his proposals. M Wooderson will feed this back to the landowner - **Action M Wooderson**. It was agreed for the Clerk to try and establish on-going costs of running the car parks in Lavenham - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Concern had been expressed about the overflowing skip near the bus turning area near the school. It was agreed for the Clerk to write to the resident seeking it to be removed within a week of the letter - **Action Clerk**. We should also report the caravan to Suffolk Highways which is parked in the bus turning area - **Action Clerk**. It was reported that the pigeons from the bus shelter may have re-located to the pub roof.

The meeting closed at **9.20 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 8th January 2018

The following decisions were recorded from the Planning Authority:-

- 1) DC/17/04724 - Application for 1st floor extension. Conversion of garage to office and store. Alterations to fenestration and internal layout at Boxbank, Rules Yard - **Permission has been Granted.**
- 2) DC/17/04618 - Application for a two storey side extension at 32 Swan Street - **Permission has been Granted.**

The following were discussed: -

A) A resident has advised that a representative from Landex has indicated that they would not Appeal their Planning Application. A new application will be presented with changes to the dwelling types.

B) Hopkins Homes do not have anything substantial to share at this stage as they are still investigating the site. They are proposing a preliminary meeting with the Parish Council ahead of arranging a public event. Any meetings will be reported on and summarised at Parish Council Meetings.